



Workforce Investment Board Mid-Ohio-Valley

Policy # 25

Subject: Summer Work Component

Effective Date: June 1, 2010

Purpose: To establish policy and outline program elements for Youth participating in Summer Work Experience in Region 4.

References: Section 129 of the Workforce Investment Act and 20 CFR Part 664.410 Subparts, A and B.

Background: The Workforce Investment Act identifies summer employment as one element of youth services. In addition, the American Reinvestment and Recovery Act identifies a summer work program to be made available for WIA eligible youth. WIB MOV places a high priority on services to Youth in Region 4 and pursues funding outside of WIA to offer Summer Work Experience for youth in the region. Sources other than WIA / ARRA specify that funding is spent on a Summer Work Experience for Youth regardless of eligibility for WIA.

Policy: The Workforce Investment Board Mid-Ohio Valley will offer a summer work program based on the following guidelines.

- Youth enrolled in the summer component must meet eligibility criteria as determined by WIB MOV and the funding source eligibility guidelines.
- Youth will be paid as funding guidelines permit, but not less than minimum wage, during work components of the program.
- Youth can work a maximum of 6 hours per day.
- Work readiness training will be provided as part of the employment program. Work sites will be solicited from government and non-profit sites across the nine county area through an application process. Private employers may be included as allowed by the funding source.
- Youth will be supervised on an average ratio of 8 workers to 1 supervisor. Individuals who have experience working with youth in a paid or volunteer capacity will be given priority for supervision jobs.
- If a worksite has 5 or less youth, the worksite will be responsible for providing supervision for the youth.
- Length of the summer program will be determined by funding availability.
- Priority for enrollment in the summer work components will be determined by the funding source, but at a minimum:
 - Youth enrolled in the year round component of Youth Advantage
 - Youth between the ages of 18 and 21
 - Youth older then 16 and younger then 18
 - Youth older then 14 and younger then 16

Action: All Workforce WV Centers within Region 4 or serving youth from Region 4 Will be made aware of this policy. Applications for the summer program will be made available through schools and community organizations such as DHHR, probation and parole, and community action organizations. Applications for youth, worksites and supervisors will also be available on the Workforce Investment Board website.

Youth must meet eligibility requirements prior to authorization of services.

Expiration Date: This policy shall remain in effect until revised or canceled by the Workforce Investment Board Mid-Ohio Valley.

Approved: Youth Committee
LEO/Ex. Comm.

April 9, 2009
June 25, 2010